



Rochester City Council

Community Development Committee

MEETING MINUTES

Chuck Grassie, Chairperson
Peter Lachapelle, Vice-Chair
Lisa Stanley
Kevin Shultz
Larry Goelz
Mayor John Larochelle

Meeting Date:	October 26, 2006	
Members Present:	Councilor Grassie Councilor Shultz Councilor Lachapelle Councilor Stanley Mayor Larochelle	Councilor Goelz– absent
Guests/Staff:	Karen G. Pollard, Economic Development Manager Samantha Rodgerson, Secretary for Economic Development	

Councilor Grassie called the meeting to order at 7:00 pm.
 The Agenda was APPROVED unanimously by the Committee.
 Councilor Lachapelle motioned to approve the Minutes from September. Councilor Stanley seconded the motion. The September Minutes were APPROVED unanimously by the Committee.

DISCUSSION –	Mayor Larochelle suggested that copies of the Draft minutes get emailed out to all attendees of the meeting within an acceptable time frame.
DISCUSSION – Clean Cities Program	Chairman Grassie began by saying that the guest speaker was not able to make it do to unforeseen circumstances. He will try to get her for attendance at the next meeting. Chairman Grassie then passed around information printed out for members to view. He stated that a membership in the ICLEI costs \$600.00. Councilor Stanley felt that Rochester is already doing a lot of the suggested items. Mayor Larochelle stated that by becoming a member it would put Rochester on the map and give the City the recognition for doing so. Chairman Grassie added that by becoming a member it would then allow Rochester to apply for grants. "It puts us into different programs", he stated. Councilor Stanley mentioned that an audit would need to be conducted and that the program would need to be monitored and the cost of new initiatives. Who would head-up and monitor. Mayor Larochelle had stated that a citizen's task force would need to be developed. Mayor Larochelle further stated that by becoming a member it would show that Rochester is committed. Chairman Grassie further stated that Keene is a member and that they are participating in the bio-diesel plan and that they have received grants and are cleaner burning. Mayor Larochelle stated he would be attending the OEP meeting on Saturday. Councilor Stanley said she would like to see a plan created and would like to see what kind of payback it would create before becoming a member. Councilor Stanley also felt that the recommendation to become a member should be from the committee that will be set-up to monitor and not from the Community

	<p>Development Committee. Chairman Grassie stated that the ideas of the committee that would be set-up would be run through City Council prior to any decisions being made. Chairman Grassie said he would like to see an effort be made to join ICLEI. By becoming a member it would have the potential to attract businesses. Motion was made by Councilor Lachapelle and seconded by Councilor Shultz for Community Development Committee to request that City Manager, John Scruton research the program and make recommendations. Councilor Stanley reiterated her concerns and that the audit for a benchmark is a huge undertaking. Councilor Shultz stated that he would like to see a time frame and costs as well before implementing. Chairman Grassie requested that manager Pollard provide a list of contacts to the Mayor and City Manager. Vote carried of 4-1. Chairman Grassie, Councilor Shultz, Mayor Larochelle and Councilor Lachapelle voting in favor of. Councilor Stanley was opposed at this time.</p>
<p>DISCUSSION – Communication</p>	<p>Chairman Grassie said that emails to the majority of Council should be kept in a book at City Hall and that the distribution list for Council emails should always include the City Manager. Mayor Larochelle said that he would like to talk to the Government Center to see if they have recommendations on the subject. He would like to have a bulletin board. Committee suggested that Kern Mann from the Library be invited to attend the next meeting. Mayor Larochelle wondered if a bulletin board could create possible problems. Councilor Shultz stated that he thinks it is a good idea and would like to see it up and running quickly. He doesn't feel that it would require a lot of maintenance. Chairman Grassie explained that a message would be posted to the bulletin board which would then send the message to the home emails of the councilors and that each email would develop a thread that anyone could see. It would not be able to be posted to by the public. The public would send an email to their councilor and the councilor would post the email and response. Chairman Grassie recommended that Mayor Larochelle and City Manager John Scruton look into getting a bulletin board started. Motion was made by Councilor Lachapelle and seconded by Councilor Stevens. Motion was approved unanimously by committee.</p>

Meeting was adjourned at 7:40 PM.

Next Meeting – November 9, 2006 7:00 PM at the Community Center

Topic – Clean Cities Program, TIF Analysis